

österreichisches
film institut



GREEN FILMING



Austrian Film Institute
FINAL GREEN REPORT
PRODUCTION for ÖFI/ÖFI+
ANIMATION

PRODUCTION:

PROJECT NO. / PROJEKT:

I.	Guidelines of the Austrian Film Institute	I
II.	Final report GREEN REPORT and criteria catalogue of minimum ecological standards for Austrian cinema film productions ÖFI / ÖFI+ / ANIMATION.....	II
III.	AUDIT	II
IV.	Note on offsetting CO2eq emissions.....	II
1.	Mandatory basic criteria	1
2.	MEASURES: Communication and office	3
3.	MEASURES: Mobility.....	5
4.	MEASURES: Accommodation.....	6
5.	MEASURES: Catering / Office catering	7
6.	MEASURES: Energy and Technology	8
7.	MEASURES: Waste management.....	11

Based on the funding guidelines point 6.1.7 Green Filming

I. Guidelines of the Austrian Film Institute

Green filming is a major concern of the Austrian Film Institute. Green production is an essential component of Austrian funding regulations and film funding laws (in Austria and abroad) with regard to sustainability and the reduction of CO₂eq emissions. **By supplementing the guidelines and anchoring them in the Film Funding Act (according to §2 para. 1 lit. h)**, a significant contribution to the national and European climate protection goals through ecologically sustainable production is to be further established as a contemporary quality standard for those films supported by the Film Institute in production.

According to 5.1 of the funding guidelines, the Film Institute recommends that the measures for green filming of the Film Institute, which are based on the guideline UZ 76 Austrian Ecolabel "Green Producing in Film and Television", be considered as early as the **project development** phase, that a "green concept" be drawn up and that a green film consultant be involved.

In accordance with the Supervisory Board resolutions of 7/16 December 2022, the current funding guidelines valid from 1st January 2023 stipulate that green filming is an integral part of the production funding guidelines.

According to **6.1.7. of the funding guidelines**, the criteria of the Austrian Film Institute for Green Filming, based on Guideline UZ 76 Austrian Ecolabel "Green Producing in Film and Television" since 2021, must be considered. The measures taken for environmentally friendly and sustainable production must be documented in the form of a detailed final report and the regulations of the Austrian Film Institute must be complied with.

The criteria catalogue of minimum ecological standards for Austrian cinema film productions ÖFI / ÖFI+ / ANIMATION, is valid from 01.01. 2025 and was developed in cooperation with experts and green film consultants from the animation sector, Barbara Galante (GFC&VFX, AUT) and Elena Pfändler (GFC, D).

The necessity arises from the fact that currently valid green filming criteria catalogues do not consider the special features of animated films. The guidelines of the Austrian Ecolabel UZ76 also currently exclude animated films from certification, as they are not "REALFILM productions".

The MUST and SHOULD criteria in this catalogue of criteria for animated film reflect the necessary requirements and also enable the focus to be placed on a sustainable production method that is desired in accordance with the Austrian Film Funding Act.

All further information on Green Filming at the Austrian Film Institute can be found here:

<https://filminstitut.at/green-filming>

Based on the funding guidelines point 6.1.7 Green Filming

II. Final report GREEN REPORT and criteria catalogue of minimum ecological standards for Austrian cinema film productions ÖFI / ÖFI+ / ANIMATION

- The "FINAL GREEN REPORT" including supporting documents according to the requirements must be submitted (numbered and digitally in the zip folder TAMPLATE) analogue to the numbering of this report.
- An ACTUAL status of the "GREEN FILMING CHECK_ÖFI_ÖFI+" (Excel) including a presentation of the mandatory MANDATORY and voluntary TARGET criteria, which were formulated when the contract was drawn up and are an integral part of the contract annex, must be submitted.
- The final report must be submitted for all subsidised projects and is mandatory. It does not matter whether a Green Bonus was applied for or not. It must comprehensively describe what has been implemented.
- Submission of the total CO₂eq balance TARGET/ACTUAL
- Additional costs: Comparison of the additional green filming costs from the contract calculation and the ACTUAL costs including receipts.
- The "FINAL GREEN REPORT" must be completed, commented on and signed at the end of the project. A Word file must also be enclosed.
- It is noted that the obligation to provide evidence follows the following scheme:

ÖFI / ÖFI+ without Green Bonus: minimum 15 from 19 MUST criteria <i>(implementation recommended, final report mandatory)</i>

ÖFI+ Green BONUS 5%: minimum 17 from 19 MUST criteria (realisation mandatory)
--

III. AUDIT

As part of the interim- and/or final inspection of the production, any interim- and/or "Final Green Report" will be checked, statistically documented and analysed with all documents and receipts. All documents must be completed, commented on and handed in at the end of filming and no later than the final settlement of the project.

After a positive review by the Austrian Film Institute, the Green Bonus is released to the production. If the project is assessed negatively, the Green Bonus is cancelled. A "Final Green Report" must be prepared and submitted in full even without applying for a Green Bonus.

All information on the interim- and final report and the audit can be found here:
<https://filminstitut.at/foerderung/green-filming>

IV. Note on offsetting CO₂eq emissions

Only those of the highest quality are accepted as compensation providers, compensation projects with Gold Standard, Verified Carbon Standard (VCS), Certified Emissions Reductions (CER) recognised projects within the framework of the Clean Development Mechanism (CDM) of the United Nations Climate Change Secretariat (UNFCCC). All other projects must be agreed in advance with the Green Filming Department

Based on the funding guidelines point 6.1.7 *Green Filming*

1. Mandatory basic criteria

The basic criteria are a prerequisite for ensuring sustainable production and are therefore mandatory to comply with and implement.

1.1 Green Film Consultant

● MUST specification

A green film consultant must be employed in the subsidised film sector. In any case, proof must be provided of sound, practice-orientated training or further training lasting several days and up-to-date knowledge (e.g. further training as a Green Film Consultant at the Evergreen Prisma Academy, IHK Academy: Green Consultant Film & TV or HdM Transfer und Weiterbildungsgesellschaft Stuttgart: Green Consultant). The Austrian Film Institute is responsible for recognising the training or the training certificate.

The Green Film Consultant must be involved by the respective production throughout, and is recommended from the project development stage onwards. They involve the entire film team in communication and implementation and provide continuous support for the film project.

His*her activities relate to compliance with the current catalogue of criteria and the respective Green Filming guidelines of the Austrian Film Institute depending on the genre (feature film, documentary film or animated film) and overall to a production method that is as resource-saving and low-carbon as possible (according to guideline 6.1.7 of the ÖFI/ÖFI+ funding guidelines).

Evidence:

Training certificate (mere participation in Green Filming workshops does not count as evidence of training)

Curriculum vitae

Website (if available - link)

Evidence of payment (alternatively for internal Green Film Consultants: specific time record for the project)

1.2 Green Commitment

● MUST specification

Upon submission, the signed "Green Commitment" form must be enclosed with the submission documents. In this declaration, the producer expressly acknowledges the commitment to green filming and must specifically state the green film consultant* requested for the project and the film-specific CO2 calculator expected to be used.

Evidence:

Included in the production form

1.3 Producer statement

● MUST specification

Upon submission, a well-founded statement on the planned implementation of green filming in the production must be included in the producer statement.

Evidence:

Included in the production form

Based on the funding guidelines point 6.1.7 Green Filming

1.4 Calculation / Green Filming

● MUST specification

Upon submission, any additional costs or cost-reducing income or savings resulting from green filming, if applicable to the project, must be shown separately in the "Green Filming Additional Costs" worksheet when calculating the expected total production costs. An explanation of the individual items of the "Green Filming additional costs" must also be provided upon submission.

1.5 CO2eq balancing with film-specific calculator

● MUST specification

After production has been completed, an OVERALL CO2eq TARGET and ACTUAL balance AND the detailed excerpts from the CO2eq calculator must be submitted. The data must be recorded using the film-specific CO2eq calculator.

For Shooting-Days in Austria, Germany, South Tyrol or Switzerland the film-specific CO2eq calculator of klimActiv must be used to obtain standardised and comparable data:

Evergreen Prisma, AUT: https://lafc.greenshooting.at/de_DE/start/

Green Shooting, GER: https://go.greenshooting.de/de_DE/

Green Shooting, CH: https://www.green-shooting.ch/de_DE/

Green Shooting, IT: https://idm.greenshooting.eu/de_DE/

Evidence:

SOLL/IST balance from the film specific CO2eq calculator

1.6 FINAL Green Report

● MUST specification

A final report based on the standardised template of the Austrian Film Institute must be submitted by the end of production at the latest. This report must account for the fulfilment of the requirements. A template of the Final Green Report is available. (Download here:

<https://filminstitut.at/foerderung/green-filming>)

Based on the funding guidelines point 6.1.7 Green Filming

2. MEASURES: Communication and office

2.1 Communication

● MUST specification

1. The production company - in cooperation with the Green Film Consultant* - communicates the green filming project in advance during planning meetings with staff and at management level, as well as during the warm-up. In addition, the environmental standards and green filming measures are communicated to the entire crew and partner companies.

Due to the long duration of the project, sustainability endeavours in production are communicated at regular intervals.

Evidence:

- _Mails
- _Notices (example)/trainings/workshops
- _Passage in the contracts
- _Checklists

○ TARGET specification

2. Environmental activities and green filming measures are also communicated externally, e.g. via websites, social media channels or in press releases.

Evidence:

- _Links/screenshots to the website, social media post or press articles

2.2 Office, paper and consumables

● MUST specification

1. All film-related printed works and documents are produced according to the principle of minimising the use of resources: small print run, small print format, double-sided copies, etc. If paper is used, paper with an ISO Type I eco-label or verifiably 100% recycled paper must be used.

Evidence:

- _Invoices for new purchases / if the products used can be seen on them
- _Supplementary photo of the products used

● MUST specification

2. Cleaning agents bear an ISO Type I eco-label.

Evidence:

- _List of certified cleaning agents used

Based on the funding guidelines point 6.1.7 Green Filming

○TARGET specification

3. The companies involved in production or commissioned by them (with the exception of EPU) should, where possible, have an environmental management system such as EMAS or EMAS Easy, participate in environmental programmes such as ÖkoBonus (or equivalent) or pursue environmental sustainability criteria.

Evidence:

_List of companies with environmental management systems / participants in environmental programmes / other implementation of sustainability criteria

_List of the respective sustainability/environmental management systems

○TARGET specification

4. When procuring office materials, it must be ensured that these comply with sustainable criteria in accordance with ISO Type I (e.g. EU Ecolabel, Blue Angel, Austrian Ecolabel, etc.).

Evidence:

_Photos of the products

_Invoices (2 examples per production site)

_List of certified office supplies

●MUST specification

5. Offices and business premises (studios¹) ensure that daily waste is avoided as far as possible and/or disposed of separately.

Evidence:

_Photos of the realisation

_Written explanations of the measures implemented

○TARGET specification

6. The use of paper documents should be dispensed with in favour of digital use.

Evidence:

_List of digitally used tools

_Written explanations of the measures implemented

○TARGET specification

7. The sending and storage of e-mails should be reduced to a necessary minimum. (E.g. only send necessary e-mails, keep e-mail signatures lean, avoid the use of GIFs, regularly clean up mailboxes, etc.).

Evidence:

_Written explanations of the implemented measures

¹ A "studio" is an organised working structure with teams and technical equipment.

Based on the funding guidelines point 6.1.7 Green Filming

3. MEASURES: Mobility

Air travel causes very high greenhouse gas emissions. Rail is generally the most environmentally friendly means of transport.

3.1 Travelling

○TARGET specification

1. To minimise travel activities (e.g. business trips), local crew members are given preference and meetings are held online as a priority.

Evidence:

- _List of staff with details of nationality and place of residence
- _Written explanations of the measures implemented

○TARGET specification

2 When travelling on business, care should be taken to ensure that rail and/or public transport is used. Air travel should be avoided and replaced with rail travel. If air travel must be booked, the MANDATORY requirement 3.2 must be observed.

Evidence:

- _Mobility recommendations to staff
- _Written explanations of the measures implemented

3.2 Air travel

●MUST specification

All production companies involved do not commission any domestic and international flying (also between production sites), provided that rail travel is an alternative and can be scheduled. Flights of less than 500 kilometres are not permitted. All CO₂eq -emissions caused by unavoidable flights must be offset ²

Evidence:

- _Mobility concept
- _Flight and travel expenses / overview from accounting
- _Detailed overview from the CO₂ calculator with all recorded flights
- _Evidence of any compensation payments

² Only those of the highest quality are accepted as compensation providers, compensation projects with Gold Standard, Verified Carbon Standard (VCS), Certified Emissions Reductions (CER) recognised projects within the framework of the Clean Development Mechanism (CDM) of the United Nations Framework Convention on Climate Change (UNFCCC). All other projects must be agreed.

Based on the funding guidelines point 6.1.7 Green Filming

4. MEASURES: Accommodation

Overnight stays in hotels cause high greenhouse gas emissions. Compared to overnight stays in flats or holiday homes, they cause higher greenhouse gas emissions per night and person on average.

For sustainable accommodation, it is helpful to sensitise the entire team at an early stage and also to set out agreements on sustainable accommodation in the employment contracts.

● MUST specification

1. If accommodation is required during the production period, the following requirements must be met:

Overnight stays should preferably be booked in flats.

If these are not available, when booking a hotel, you should look for certification or recognised environmental measures or a public environmental award.

Hotels that offer at least the following measures are considered "hotels with recognised environmental measures or public environmental awards": Green electricity, energy-saving measures for heating and air conditioning, water-saving measures and waste separation.

If this is not possible or not available, this must be explained as a written declaration.

Evidence:

_List of accommodation including information on existing certifications or measures or type of accommodation

_Link list to the hotels

_If not available: Written explanation and/or declaration

○ TARGET specification

2. If hotel accommodation is required during the production period (not applicable for flat bookings), the production company or the Green Film Consultant will ask at the time of booking or arrival whether the daily room cleaning and/or towel change can be changed to longer intervals.

Evidence:

_E-mail communication / information

_Written explanations of the measures implemented

Based on the funding guidelines point 6.1.7 *Green Filming*

5. MEASURES: Catering / Office catering

In catering, the focus is on sustainability, environmental compatibility, origin, resource conservation and quality.

The production of meat in particular is responsible for a significant proportion of global CO₂eq emissions. In the case of animated films, this criterion applies to meetings, employee catering at meetings, etc.

○TARGET specification

When it comes to food, it is important to ensure that regional, seasonal, organic and/or vegetarian/vegan food and drinks are used wherever possible.

Evidence:

Written explanations of the measures implemented

Based on the funding guidelines point 6.1.7 Green Filming

6. MEASURES: Energy and Technology

Switching to certified green electricity is one of the quickest and easiest ways to drastically reduce CO₂eq emissions.

Switching off unused devices and using energy-saving devices is necessary and should be communicated to the team accordingly. Standby mode should always be switched off if not absolutely necessary.

6.1 Green power / electricity

● MUST specification

1. 100% of the electricity supply at all operating sites of the production company (funding applicant) must be covered by green electricity (with national certificates of origin), via in-house production or "green electricity" certified in accordance with UZ46. (See sustainability principles point: 2.2. and 8)

Evidence:

_Grid contracts with a specified electricity mix at the beginning and end of the project and in the event of a change in the electricity mix/electricity procurement.

_Evidence of the calculation of electricity consumption.

● MUST specification

2. All partner production companies are obliged to work only with studios³ whose power supply is completely covered by 100% green electricity, with national certificates of origin, via in-house production or "green electricity" certified in accordance with UZ46.

Evidence:

_Grid contracts and annual invoices that reflect the electricity demand, with the electricity mix shown, at least at the beginning and end of the project and in the event of a change in the electricity mix/electricity purchase, this must be communicated.

_Evidence of the calculation of electricity consumption over working hours on the project

○ TARGET specification

3. If individual "artists" who work remotely from their home location are involved, they will in any case be made aware of sustainability principles (see sustainability principles points: 2.2. and 6.1.8).

Evidence:

_Mail communication on the clarification of the sustainability principles to artists (if applicable)

³ A "studio" is an organised work structure with teams and technical equipment.

Based on the funding guidelines point 6.1.7 *Green Filming*

○TARGET specification

4. Power is mainly consumed when monitors are running. For home office employees with remote access to local PCs, it should be ensured that these devices can be switched on and off either physically or via a corresponding system at any time during working hours. Here it can be considered that with the help of an e.g.: "HDMI Dummy Plug" or "Monitor Emulator Stick" etc., employees can still work from home without having to keep the local monitors switched on.

Evidence:

_Written explanations of the measures implemented

●MUST specification

5 When using internal render farms, all participating productions undertake to use green electricity (with national certificates of origin).

Evidence:

_List of internal render farms

_Evidence of the electricity purchased with corresponding disclosure of the electricity generated from renewable sources

_Detailed overview from the CO2 calculator

○TARGET specification

6 In addition, active activity controlling must be carried out (monitoring of energy consumption, load management, consolidation of workloads to avoid unused capacity). It must also be stated whether the servers have standby components and whether waste heat is utilised.

Evidence:

Written explanations of the measures implemented

●MUST specification

7. If external render farms or cloud servers are used, all participating productions undertake to use only those that are powered by green electricity (with national certificates of origin). In addition, it must be stated whether waste heat is utilised.

Evidence:

_List of external render farms

_List of the cloud servers used

_Evidence of the electricity purchased with corresponding disclosure of the electricity generated from renewable sources

_Detailed overview from the CO2 calculator

○TARGET specification

8. All non-essential electronic devices should be switched off overnight or intelligent, energy-saving measures should be taken.

Evidence:

_Written explanations of the measures implemented

Based on the funding guidelines point 6.1.7 *Green Filming*

6.2 Rechargeable batteries

● MUST specification

Disposable batteries must not be used in the production offices and studios during the entire production. Rechargeable batteries must be used instead.

Evidence:

_Written explanation of how the measure was implemented

_Photos

6.3 Technology / material and equipment

● MUST specification

If hardware and equipment for the workstations (studios) used in Austria have to be rented, this is done via national partners.

Evidence:

_Written explanation of how the measure was implemented

_Contracts

_Invoices

Based on the funding guidelines point 6.1.7 Green Filming

7. MEASURES: Waste management

Sustainable waste management includes the prevention, reuse, recycling and other utilisation of appliances.

7.1 Purchase of new electrical appliances

○TARGET specification

Offices and business premises (studios) ensure that they comply with sustainable procurement standards when purchasing new equipment. These include: TCO-Certified / low power consumption / durability / reparability / the use of remanufactured devices (if this is possible for the intended use).

Evidence:

_ List of purchased electrical appliances incl. corresponding sustainability notes

_ Written explanation of how the measure was implemented or how this requirement is handled in the company.

7.2 Disposal of old electrical appliances

●MUST specification

When disposing of old electrical appliances, offices and business premises (studios) ensure that they are disposed of professionally by external disposal companies. Consideration can also be given to whether the appliance can be used for other purposes.

Evidence:

_ Disposal receipt from the waste disposal company

_ Written explanation of how the measure was implemented or how this requirement is handled in the company.